



IMPORTANT INFORMATION
ACCOMPANYING A STUDENT COURSE OFFER
FOR OVERSEAS STUDENTS ON A STUDENT VISA
STUDYING MASTERS DEGREES THROUGH AUSTRALIAN COLLEGE OF
CHRISTIAN STUDIES: PERTH BIBLE COLLEGE CAMPUS
AUSTRALIA

As a Campus of Australian College of Christian Studies (ACCS), Perth Bible College offers a variety of postgraduate courses. ACCS is a Member Institution of Sydney College of Divinity (SCD) and teaches their awards. SCD (CRICOS Provider Code No 02948J) is recognised by the Commonwealth Government as a Higher Education Provider, offering accredited higher education courses in theology and ministry to equip people for effective professional research and ministry in a rapidly changing environment.

LIVING IN PERTH

Living at Perth Bible College (PBC) provides you with the convenience of having a large shopping centre (over 140 shops), excellent public beaches, a golf course, and access to public transport, all within easy walking distance from your front door. Living on site will give you the added advantage of having a fully furnished unit at a relatively low cost, complete with gas and electricity, and a safe environment and play area for children.

Perth is a multicultural city and has a variety of stores which cater for people from many different countries. There are also a number of excellent markets located throughout the city. To live in Perth is to have all the advantages of city life without feeling like you are in a large city.

Accommodation

The campus has 24 self-contained units for student accommodation. Other accommodation options include renting in the surrounding suburbs, boarding with families associated with the campus and affiliated churches. A single student living on campus should be able to manage on around \$1550 per month. A family with two children living on campus at PBC would require a living allowance of around \$2640 per month. These figures would include general living costs, and exclude course costs, books etc, schooling of children, and do not allow for extras like running a vehicle. For costs appropriate to your individual circumstance please refer to the Immigration financial requirements:

<http://www.border.gov.au/Trav/Stud/More/Student-Visa-Living-Costs-and-Evidence-of-Funds>

While holding a student visa you are permitted to work up to 20 hours a week (including work for cash) during semester time and full-time during the holidays to supplement your income.

Schooling of Children

Public schooling is close by, with the primary school only being a short walk away from the campus. Schooling is compulsory for children from the age of five years old. Children who are five years old by the 30th June of each year are required to attend Pre-Primary. Secondary school begins at year 7 when children are 11 years of age. All children enrolled at a government or non-government (private) school will be required to pay full school fees, however, not all government schools accept international students. Please refer to the Western Australian Department of Education website for further information.

Currently the yearly government schooling costs are as follows: Kindergarten - \$7,000; Primary to year 6 - \$13,080; Secondary School year 7 to 10 - \$15,510; Years 11 – 12 - \$17,034.

Additional expenses will include: school uniforms, sports uniforms, school books, computer (leasing or purchase), contributions, excursions and school camps, transport to and from school, stationary and personal items. Further fees are applicable to those students who require additional English language training.

PLAGIARISM

In line with other tertiary institutions throughout Australia, Perth Bible College regards academic misconduct as a serious matter. Academic misconduct includes areas such as plagiarism; unauthorised collaboration; cheating and theft of another students' work.

Plagiarism can occur as either a deliberate act to mislead or as an unintentional result of improper use of, or inadequate referencing conventions. Plagiarism, whether deliberate or unintentional, is a serious academic offence and PBC will not tolerate its use within the institution. Any breach will result in the loss of marks, failure of the unit or expulsion from the College

STUDY SUPPORT

Pastoral Support – Chaplain/ Dean of Students: All students at PBC receive pastoral care. The college employs a chaplain who is always available to assist all students with pastoral care and counselling matters. The Dean of Students is always available if you need any assistance in adjusting to or understanding any aspect of campus life.

Student Support: Each student is also allocated a Faculty Adviser to assist and guide you through your course and to provide pastoral care to you and your family. Each student also belongs to a Growth Group, lead by their faculty adviser, the members of which provide pastoral care to one another, as well as get involved in campus life as a team.

Student Council & Resident Staff: The Student Council also seeks to ensure the welfare of each of the students. The Student Council are responsible for activities and resolution of student difficulties and conflict. They also act as a mediator between students and staff if required. Several of the staff live on the campus and are generally available most of the time to assist students to adjust to campus life and its surroundings.

Academic Support: PBC is committed to assisting students to successfully complete the units in which they enrol. Students needing additional academic support are encouraged to attend the free, timetabled weekly Study Ready Tutoring session made available to all students who may be struggling with understanding how to approach researching for and writing assessments.

In addition, lecturers are readily available for appointments and students can contact them at any time for academic assistance.

PBC also offers all students access to Studiosity. Studiosity is a free study support service with incredible benefits to you, whether you are an HD student or struggling to make sense of what to do. Studiosity offers core study skills and writing support, 24 hours a day, 7 days a week, 365 days per year. You can either Connect Live for personal support or submit your draft essay for Writing Feedback within 24 hours. You can access Studiosity through Moodle and find more information in the HELP Course (Moodle key: HELPME!).

Students who fail assessments are given the opportunity to resubmit them, having gained the benefit of written lecturer feedback.

If a student is identified as "At Risk" (see SCD Monitoring Course Progress of Overseas Students Policy and SCD Students-at-Academic-Risk-Policy-and-Procedures-) they may be required to access support, as advised by faculty, to assist in improving their results. This may include meeting with their faculty Growth Group advisor, attending a study group, accessing tutoring, etc.

At the end of each semester, student progress is examined by the Dean of Studies. It is also the role of the Dean of Studies to re-enrol students, resulting in any academic issues that surfaced in the previous semester being discussed at this time, and recommendations to strengthen the student's progress are explored.

Orientation: Perth Bible College commences each semester with an Orientation Day. During this time students are introduced to staff, each other, the campus, the surrounding area, PBC Library resources and procedures, and PBC Wireless services. A special time in this programme is reserved for issues directly related to orienting overseas students to the campus, the courses, visa requirements, and the surrounding environment.

Government Protection: The government provides considerable protection of your rights as an overseas student. This written agreement, and the right to make complains and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law of the Australian Consumer Law applies. For more information see:

<https://internationaleducation.gov.au/RegulatoryInformation/Documents/esosstudentfactsheetv4%20-%20Final%20clean%20copy.pdf> and

<https://www.studyinaustralia.gov.au/>

PAYMENTS

You must remain enrolled with Perth Bible College for the entire first semester, and your first semester's fees must be paid in full prior to the commencement of the semester. For following semesters, the fees must be paid in full prior to the commencement of each semester. Accommodation costs can be paid on a fortnightly in-advance basis, via our direct debit facility. Add 2.5% for Credit Card payments. Our Bank Details for your payment is as follows:

Bank:	BankWest, Karrinyup, WA, Australia
Swift Code:	BKWAU6P
BSB:	306 073
Account:	418 235 6

Canadian applicants should email their partially completed application for government payment to college@pbc.wa.edu.au

REFUND AND WITHDRAWAL POLICY

Please visit the SCD website for full details of this policy at <https://scd.edu.au/wp-content/uploads/2019/06/3.5-Information-Sheet-for-Overseas-Students.pdf>.

VISA CONDITIONS

While studying at Perth Bible College you must abide by all of your visa conditions which include:

- Maintaining your primary purpose as a student at PBC.
- Attending at least 80% of lectures.
- Remaining in good academic standing as a student.
- You notify PBC immediately of any change in your residential address.
- You can work no more than 20 hours per week (including working for cash).
- Further information regarding visa conditions can be obtained from: https://aei.gov.au/AEI/ESOS/QuickInfo/ESOS_FrameWork_pdf.pdf

PRIVACY

Perth Bible College requires the information requested of you in order to provide you with education services and to cater for particular student needs. If you do not provide all the relevant information, we may not be able to provide such services or to assess your academic progress.

Please also note that Perth Bible College may provide your personal information and sensitive information to third parties (e.g. educational institutions such as universities, colleges and accreditation bodies and Australian government bodies such as DEEWR, Centrelink and the Department of Immigration and Citizenship, Tuition Assurance Scheme, ESOS Assurance Fund Manager) in order to provide you with education services and assess your academic progress or suitability.