

WITHDRAWAL AND REFUND

Students may withdraw from courses without academic penalty only if notice of withdrawal is submitted in writing to the Registrar by 4pm on the Census Date. Withdrawal prior to 4pm on the Census date will ensure refund of the tuition fee, however, a \$250 penalty will be charged to the student and is payable immediately. Tuition fee will not be refunded beyond this time. See the Perth Bible College Refund Policy for further details.

I understand and accept the Withdrawal and Refund arrangements of Perth Bible College.

Signature: _____

Date: _____ / _____ / _____

PRIVACY LEGISLATION

Perth Bible College requires the information requested of you in this form in order to provide you with education services and to cater for particular student's needs. If you do not provide all the relevant information, we may not be able to provide such services and to assess your academic progress.

Please also note that Perth Bible College may provide your personal information and sensitive information to third parties (eg educational institutions such as universities, colleges and accreditation bodies and Australian government bodies such as DEEWR, Centrelink and the Department of Immigration and Citizenship, Tuition Assurance Scheme, ESOS Assurance Fund Manager) in order to provide you with education services and assess your academic progress or suitability.

You can request access to your health and personal information by contacting the Privacy Officer.

I understand and accept the privacy legislation.

Signature: _____

Date: _____ / _____ / _____

DECLARATION

I agree with the PBC Statement of Faith. I undertake to give the utmost attention to my studies, and to carry out such duties as are allotted me, to live for others at all times, and to abide by the College guidelines and policies at all times. I wish to be considered for entry into the program that I have nominated. I declare that the information that I have provided herein is true and accurate to the best of my knowledge.

Signature: _____

Date: _____ / _____ / _____

OFFICE USE ONLY

Date App. Rec'd: _____

Incomplete Complete

Request for Info: _____ Acknowledgement Letter: _____

References Rec'd: Date: _____

Study Support

Sign.: _____ Date: _____

OK to Process: No Yes

Approved Course: _____

Basis for Admission: _____

Application Accepted

Dean of Students / Faculty Advisor:

Sign.: _____ Date: _____

Principal / Academic Dean:

Sign.: _____ Date: _____

Application Declined

Date: _____

Reason: _____

Recognised Prior Learning Application: No Yes

Credit Granted: Credit declined:

Date: _____ Sign.: _____

Formal Acceptance Letter: No Yes

Fee-Help Form: _____ Date Rec'd: _____

Chessn No: No Yes

EDUPOINT: _____ Date: _____

PBC Student No: _____



Application for Admission

Please complete this application form and include the required attachments and send to:

Perth Bible College P (08) 9243 2000
 1 College Court, F (08) 9243 2050
 Karrinyup, WA E college@pbc.wa.edu.au
 6018 Australia W www.pbc.wa.edu.au

PERSONAL DETAILS

Title: _____

Family Name: _____

First Name: _____ Preferred: _____

Second Name: _____

Marital Status: Married* Single Other

*Previous Family name: _____

Date of Birth: _____

Gender: Female Male

Home phone: (h) _____

Mobile: _____

Email: _____

Permanent Home Address: _____

Postcode: _____

Term Address: _____

Postcode: _____

PERSONAL DETAILS (CONTINUED)

1. Are you of Aboriginal and / or Torres Strait Islander origin?

No Yes, Aboriginal Yes, Torres Strait

2. Country of Birth:

If born overseas, year of arrival: _____

Citizenship: _____

Please provide original or certified copy of Birth Certificate or Passport.

3. If you are not an Australian Citizen, are you a Permanent Australian Resident? No Yes

If Yes, you must provide evidence of Residency.

4. Are you on an Overseas Student Visa? No Yes

5. Do you speak a language other than English at home? No Yes

If Yes, which language? _____

6. Do you have a disability, impairment or long term medical condition which may affect your studies? No Yes

If Yes, please indicate.

Hearing Learning Vision
 Medical Mobility Other _____

Mental Health concerns: _____

Would you like to receive advice on support services, equipment and facilities which may assist you? No Yes

COURSES

7. Please indicate which course you are seeking admission into:

- Diploma of Ministry
 Advanced Diploma of Ministry
 Bachelor of Ministry Degree
 Graduate Diploma of Ministry

8. Have you previously studied at PBC? No Yes

If Yes, when? _____

9. When do you wish to begin study?

(eg Semester 1, 2018) _____

10. Are you intending to study:

- Part-time Full-time

COURSE ADMISSION

11. On what basis are you seeking admission?

- Higher School Certificate or equivalent
*copy of transcript
- Secondary Education*, TAFE or equivalent
*copy of transcript
- Higher Education Course
*(eg. Degree) *copy of transcript
- Professional Qualification *evidence required
- Mature Age *STAT score required, copy of passport
or birth certificate
- Special Entry *portfolio required

PREVIOUS EDUCATION

12. Secondary Level

Please include copy of academic record or award.

School attended: _____

State: _____ Postcode: _____

Year 12 completed: No Yes

Year that you left school: _____

UAI / TER / OP Score: _____

Name of the town/suburb where you lived in your last year of secondary school:

Town/Suburb _____ Postcode: _____

If an Overseas student:

Country of Studies: _____

Language of Studies: _____

13. Tertiary Level (or other relevant studies)

Please include copies of academic transcripts.

Institution 1: _____

Course Name: _____

Year award granted: _____

If incomplete, year withdrew: _____

If incomplete, indicate proportion completed: _____

Institution 2: _____

Course Name: _____

Year award granted: _____

If incomplete, year withdrew: _____

If incomplete, indicate proportion completed: _____

14. Are you currently studying elsewhere? No Yes

If Yes, complete the following:

Institution: _____

Course Name: _____

Part-time Full-time

15. What was your Parent/Guardian's highest educational attainment?

Male Attainment: _____

Female Attainment: _____

ENGLISH PROFICIENCY

16. Is English your first language? No Yes

(If English is not your first language, you may be required to complete an IELTS test).

17. Details of English Language Test Completed:

Name: _____

Test Date: _____ Test Score: _____

Please include a copy of the Test Results.

CREDIT FOR PREVIOUS STUDY

18. Would you like to apply for credit for previous study? No Yes

If Yes - include transcript of previous study and a completed Recognised Prior Learning Application form.

FINANCIAL INFORMATION

Tuition fees are required before each semester

19. How do you generally plan to pay for your study?

- Cash/Cheque
 Credit Card: Mastercard Visa
 Bank Transfer
 Fee Help – A loan provided by the Government
This can be for all or part of your fees
 Other: _____

20. Have you used HECS/ Fee-Help before? No Yes

If yes provide your CHESSN number: _____

If no provide Tax File number: _____

CHURCH INFORMATION

21. Church attending:

Church Address: _____

Period of Attendance: _____

Church Involvement: _____

REFERENCE INFORMATION (3 REQUIRED)

22. Name of Pastor/Leader: _____

Address of Pastor/Leader: _____

Postcode: _____

Name of Church: _____

Phone: _____

Email: _____

23. Referees 2 & 3:

2: Name: _____

Address: _____

Phone: _____

Email: _____

3: Name: _____

Address: _____

Phone: _____

Email: _____

NEXT OF KIN

24. Name of Next of Kin: _____

Relationship: _____

Address: _____

Postcode: _____

Phone: _____

Email: _____

ACCOMMODATION

25. Do you want to apply to use our accommodation? No Yes

If yes - include a completed Accommodation form.

APPLICATION CHECKLIST

- Birth Certificate or Passport
 2 Passport size photographs
 Evidence of residency (if required)
 Academic Transcripts – secondary and / or tertiary
 Fee-Help Application (if applying for Fee Help)
 Testimony
 Reference details (Pastor/Church Leader and 2 others)
 IELTS (If required)
 Other: _____

Please ensure all required documentation is submitted with the application form.