



PBC
PERTH BIBLE COLLEGE

Office Use Only

Date Received:

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Semester 2, 2017 Enrolment Form

Please return the completed form to the College Office by: Friday 21 July, 2017.

In order to comply with Commonwealth reporting requirements, PBC must collect the following information from students. It will not be used by the Commonwealth to identify individual students and is used for statistical and policy development purposes only

PERSONAL DETAILS: Please provide all of the following information to ensure that College records are up-to-date.

NAME: Title: Family Name: Given Names:

STUDENT NO:

1. What is your Current Citizenship/Residency Status?

- 1. Australian Citizen
- 2. New Zealand Citizen
- 3. Permanent Resident
- 4. Temporary Resident Student Visa: Other: Visa No: Visa Type:
- 5. Permanent humanitarian Visa
- 6. Other – Not one of the above categories and student is residing outside Australia during the unit of study

2. What is your Permanent Home Address?

(If you are a temporary resident you must provide your overseas home address)

Address:

Postcode: City: Country:

Email: Phone:

3. What is your Term Address? (if different to your permanent home address)

Address:

Postcode: City: Country: Phone:

4. What is your Preferred Mailing Address? (if different to your permanent home address)

Address:

Postcode: City: Country: Phone:

5. Christian Life and Ministry

I acknowledge that it is essential and compulsory for enrolled students to be involved and regularly attend a nominated local church and hereby agree to the Pastor/Leader providing semester reports and to be contacted in breaches of the Code of Conduct and for pastoral care concerns.

Church:

Pastor/Leader: Phone:

Student Signature: Date:

COURSE ENROLMENT DETAILS:

6. In what course are you enrolled in Semester 2, 2017?

PBC CRICOS Provider Code 00986G

- Audit Only
- PBC Certificate
- Notre Dame Student (completing electives only)
- Diploma of Ministry (Course Code: 61404, Cricos Code: 061404G)
- Advanced Diploma of Ministry (Course Code: 51855, Cricos Code: 051855G)
- Bachelor of Ministry Degree (Course Code: 51857, Cricos Code: 051857F)
- Graduate Diploma of Ministry (Course Code: 61405, Cricos Code: 061405G)

SCD/EMMAUS/PBC

- Graduate Certificate of Arts
- Graduate Diploma of Arts
- Master of Arts
- Master of Divinity
- Master of Theology

7. What is your attendance mode?

- Internal Only
- External Only
- Multi-Modal (More than 1 mode)

8. Do you intend to only study a few units or are you seeking a qualification?

- Few Units
- Qualification
- Provisional

9. When will you/did you commence study at PBC?

Year: Semester:

10. What is your attendance type?

- Full-time – you are taking 75% or more of a full study load for credit this semester.
- Part-time – you are taking 74% or less of a full study load for credit this semester.
- Certificate/Audit Only

UNIT ENROLMENT DETAILS:

Please select the **Units** in which you wish to enrol.

Please select your **Study Mode** : Internal (Int) or External (Ext) or Audit

Study Mode			Unit Code and Title	Credit AD, Deg, PG, MA	Co-requisites and Pre-requisites*
Int	Ext	Cert/ Audit			
			First Year Students/Diploma of Ministry		
			CE501: Study Skills	1	
			CE503:Theological Thinking & Writing	3	
			NT502: New Testament Introduction B - Letters	3	
			OT502: Old Testament Introduction B - Poets & Prophets	3	
			PM502: Personal & Ministry Formation B	3	
			TH501: Introduction to Theology	3	
			PM503: Personal & Ministry Formation B - Cambodia	3	\$2000 & Cambodia mission trip
			Advanced Diploma of Ministry (Second/Third year)		
			CO604: Marriage and Family	3	
			CP602: Chaplaincy Processes	3	
			MI602: Cross Cultural Training	3	
			NT602: New Testament Studies B - 1 Corinthians	3	HE501, NT502
			PA601: Leading Christian Ministry	3	
			PA606: Denominational Polity	3	1 year of full time study or equivalent
			SF601: Supervised Field Education A	3	PM501:A, PM502:B & 2 ministry units
			SF602: Supervised Field Education B	3	PM501:A, PM502:B & 2 ministry units
			TH602: The Church: Engaging with the World (Evangelism)	3	TH501
			CP604: Clinical Pastoral Education	3	

UNIT ENROLMENT DETAILS:

Please select the **Units** in which you wish to enrol.
Please select your **Study Mode** : Internal (Int) or External (Ext) or Audit

Study Mode			Unit Code and Title	Credit AD, Deg, PG, MA	Co-requisites and Pre-requisites*
Int	Ext	Cert/ Audit			
			Bachelor of Ministry (Second/Third Year)		
			NT702: New Testament Studies B - 1 Corinthians	3	HE501, NT502
			TH702: The Church: Engaging with the World (Evangelism)	3	TH501
			CP702: Chaplaincy Processes	3	
			CO704: Marriage and Family	3	
			MI702: Cross Cultural Training	3	
			SF701: Supervised Field Education A	3	PM501:A, PM502:B & 2 Ministry units
			SF702: Supervised Field Education B	3	PM501:A, PM502:B & 2 Ministry units
			PA706: Denominational Polity	3	1 year of full time study or equivalent
			PM703: Personal & Ministry Formation B - Cambodia	3	\$2000 & Cambodia mission trip
			PA701: Leading Christian Ministry	3	
			CP704: Clinical Pastoral Education	3	
			Graduate Diploma of Ministry (PBC)		
			NT802: New Testament Introduction B - Letters	3	
			OT802: Old Testament Introduction B - Poets & Prophets	3	
			PM802: Personal & Ministry Formation B	3	
			TH801: Introduction to Theology	3	
			PM703: Personal & Ministry Formation B - Cambodia	3	\$2000 & Cambodia mission trip
			Master (SCD/Emmaus/PBC)		
			B9636: Isaiah	9	1 Biblical Studies Unit
			P9684: Supervised Ministry Practicum	9	
			P9601: Practical Theology & Future Church	9	
			X8500: Research Methodology	9	4 Units in any discipline
			L8520: Foundations of Preaching	9	
			T9666: Readings in Selected Theologians	9	3 Units in theology (bmin/higher)
			X9696: Research Essay	18	X8500+ 6 units (4 in a discipline)
			X9693: Independent Guided Study	9	
			X9691: Research Project	9	X8500: Research Methodology

*Students should check that all prerequisites and other requirements have been fulfilled before enrolling in advanced units.

Are you completing the requirements for your award this semester? No Yes

If Yes detail Award:

Please obtain a Graduation Application Form from PBC reception for lodgement with the Registrar by December 1st, 2017.

DECLARATION: IMPORTANT: Please read and complete the section below.

Please note that if this form is not signed and dated, your unit selection will not be processed and your enrolment may be jeopardised.

I understand that the information provided is correct and that:

- The College is collecting the information in this form for the purposes of assessing my entitlement to Commonwealth assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education Student Support Number (CHESSN) to me;
- The College will disclose this information to The Department of Education, Employment and Workplace Relations (DEEWR) for those purposes;
- DEEWR will store the information securely in the Higher Education Information Management system (HEIMS);
- DEEWR may disclose the information to the Tax Office; and
- The College and DEEWR will not otherwise disclose the information without my consent unless required or authorised by law.

Signature:

Date:

Please complete payment details on back page. Enrolments will not be processed without payment details.

FEE DETAILS: Please consult the Perth Bible College Handbook/Website for a full statement regarding financial information. A summary of this information appears below. All questions are to be directed to the PBC Office.

Unit Fees: The tuition fee for a standard unit (excluding Study Skills) is:

Course	Tuition Fees
Diploma of Ministry	\$1,800
Advanced Diploma of Ministry	\$1,800
Bachelor of Ministry	\$1,800
Graduate Diploma of Ministry	\$2,130
Master of Arts	\$2,130
Master of Divinity	\$2,130
Master of Theology	\$2,130
Audit	\$200
PBC Certificate	\$300
Study Skills	\$590

Number of Units	Course	Per/Unit Fee	Fees \$
			\$
	Study Skills	\$590	\$
			\$
	Overseas Enrolment Fee: \$300		\$
Total Tuition Fees:			\$

Student Council Fee: \$50 P/T & \$100 F/T This voluntary fee enables the student council to provide necessary services to students.

College Retreat: Approximately \$175 Attendance is expected for full time students - optional for part time students. (First semester only).

Total Other Fees:

\$
\$
\$

Work Contract Subsidy:

Students are able to apply for a student work contract to subsidise their fees by performing certain duties around the campus. Students completing a work contract receive a subsidy of \$800 per semester towards their fees. If you wish to apply, please complete a Work Contract Subsidy Form.

(cannot be deferred via FEE-HELP)

Refunds:

Students should be aware that fees are **not** refunded nor are loan debts remitted upon withdrawal from units after the Census date for the specific unit. Upon withdrawal of course, prior to the census date, a \$250 fee is payable. [Note: The information regarding the circumstances under which remission of debt is applicable is available in the FEE-HELP booklets]. A summary of the College's refund policy for students is available from the office or online at

Withdrawal Week	Transcript Entry	Penalty
During Weeks 1 – 4	Nil	\$250
During Weeks 5 – 10	W – Withdrawal	Full Fees
During Weeks 11 – 13	WF – Withdrawn Fail	Full Fees

Census Date:

Cambodia Subjects - Saturday July 1
All other Subjects - Friday August 25

PAYMENT DETAILS: Students must either make full payment or complete a Request for FEE-HELP

Students may choose to pay their tuition fee upfront, defer the payment of their tuition fee through FEE-HELP (Australian Citizens only), or defer a portion through FEE-HELP and pay a portion upfront. FEE-HELP is a contingent loan which becomes repayable when a graduate earns a specified income level. Please consult the PBC's website: www.pbc.wa.edu.au or the Going To Uni website: www.goingtouni.gov.au. If you are choosing to defer all or part of your tuition fee through a FEE-HELP loan you **MUST** return a completed Request for FEE-HELP Assistance Form with this Enrolment Form. **International students are not eligible for a FEE-HELP loan and should refer to the International Student Handbook.**

I wish to pay my semester's tuition fees in the following way:

- I am paying my fees upfront.
- I wish to defer **all** my fees through FEE-HELP.
- I wish to defer a portion of my fees through FEE-HELP and pay a portion upfront.

FEE-HELP Amount \$ Upfront Amount: \$

Is this the first time you have used FEE-HELP through PBC?:

- No
- Yes (my completed Request for FEE-HELP Assistance Form is attached)

For upfront tuition fees & payment of other fees please indicate below your preferred method of payment:

- Cash
- Cheque
- Credit Card
- Direct Debit

I confirm that I have understood my obligations to ensure all fees are paid as required, the relevant refund information and the requirement to submit a Change of Enrolment form to alter my enrolment, including withdrawal from units:

Signature: Date:

For Credit Card Payments please provide the following:

Please debit my Credit Card in the amount of: \$

Card Type: VISA MasterCard

Card Number:

Name on Card: Expiry: /

Signature:

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Enrolment:	Enrolment approved for processing	<input type="checkbox"/>	Sign:		Date: ___/___/___
Payment:	FEE-HELP Form if required: Received or on file	<input type="checkbox"/>	Sign:		Date: ___/___/___
	Invoice Number:	<input type="text"/>			
EDU Point:	Student course enrolment matches unit enrolment:	<input type="checkbox"/>	Sign:		Date: ___/___/___
	Student enrolled in selected units:	<input type="checkbox"/>			