

PERTH BIBLE COLLEGE REFUND POLICY

All applications for refunds need to be made into writing to the Administration Officer of the College.

Australian and international students (non-student visa students)

For Australian and non-student visa students, the following sets out the College's policy regarding the refunding of fees:

1. When a student withdraws from any unit or the full course, the following refunds will apply:
 - a. Any time before the semester commences, a full refund of any tuition fees paid in advance will be granted;
 - b. After the semester commences and during the first four weeks of the semester, a full refund of any tuition fees will be granted; a withdrawal penalty fee of \$250 per unit will apply.
 - c. After the fourth week of the semester, no refund will be granted.
2. If Perth Bible College withdraws its offer to provide a program to a student, fails to provide a program offered, or is terminated as a Higher Education provider (before or after the commencement of the semester), students would either receive a refund of the student contribution or tuition fee for any incomplete units of study or the funds would be transferred, with the student's agreement, to the second provider with which they enrol.
3. This agreement does not remove the right to take further action under Australia's Consumer Protection Laws.

Overseas students

For students on an international student visa, the following sets out the College's policy regarding the refunding of fees for overseas students:

1. No refund for the **application fee** paid will be given.
2. If a student's application for a student visa is unsuccessful, a full refund of any tuition fees paid in advance will be granted.
3. When an overseas student withdraws from their course, the following refunds will apply:
 - a. Any time before the semester commences, a full refund of any tuition fees paid in advance will be granted;
 - b. After the semester commences and during the first four weeks of the semester, 50% of the semester's fee will be refunded; and
 - c. After the fourth week of the semester, no refund will be granted of the semester fees.
4. If Perth Bible College withdraws its offer to provide a program to a student, fails to provide a program offered, or is terminated as a Higher Education provider (before or after the commencement of the semester), the provider default provisions of the ESOS Act 2000 will apply.
5. If Perth Bible College withdraws a student from a program because the student has seriously breached the international student visa conditions or rules of Perth Bible College after the commencement of the semester, no refund will be granted for that semester's fees.
6. This agreement does not remove the right to take further action under Australia's Consumer Protection Laws.